

**WAVERLY LIGHT AND POWER AND MUNICIPAL COMMUNICATIONS UTILITY
BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, February 4, 2014 – 6:00 P.M.

1002 Adams Parkway

(1) Roll Call -

Present:

Trustees – Drape, Koenig, Knights, Suhr and Seggerman. WLP Presenters –Mike Litterer, Interim General Manager; Angie Schroeder, Office Manager; Vicki Hall, Finance and Rates Manager; Curt Atkins, Energy Services Manager; Jen Bloker, Communication & Public Information Manager. **Absent:** None.

(2) Agenda Management –

A motion (Knights, Koenig) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of January 7, 2014, Waverly Light and Power and Waverly Communications Utility dba Waverly Light and Power Regular Meeting -

A motion (Suhr, Seggerman) approving the minutes of the January 7, 2014, Waverly Light and Power and Waverly Communications Utility dba Waverly Light and Power regular Board Meeting was made and passed with a unanimous vote.

Waverly Communications Utility dba Waverly Light and Power

(5) Action Items

A. Review Financials –

Financials were presented and discussed. A motion (Knights, Koenig) to accept the financials was made and passed with a unanimous vote.

(6) Information Items -

A. Feasibility and Service Delivery Model Task Force Update –

Mike Litterer gave the Board an update on Task Force meetings and activities.

Waverly Light and Power

(7) Action Items –

A. Ratify Trade Accounts -

i. A motion (Koenig, Knights) to ratify the trade accounts without GMT, Ael Suhr Enterprises and CMFG Life Insurance Company was made and passed with a unanimous vote.

ii. A motion (Knights, Suhr) to ratify the trade account for CMFG Life Insurance Company was made and passed with a unanimous vote. Koenig abstained.

iii. A motion (Koenig, Seggerman) to ratify the trade account for Ael Suhr Enterprises was made and passed with a unanimous vote. Suhr abstained.

B. Review Financials –

Financials were presented and discussed. A motion (Koenig, Suhr) to accept the financials was made and passed with a unanimous vote.

- C. Resolution #05-14 – Reimbursement Resolution –**
A motion (Knights, Koenig) to approve Resolution #05-14 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Knights, Koenig, Suhr, Seggerman and Drape.
- D. Resolution #06-14 – Expenditure and Contract Authorization Policy –**
A motion (Koenig, Seggerman) to approve Resolution #06-14 – Expenditure and Contract Authorization Policy – was made and passed unanimously with a roll call vote as follows: Koenig, Seggerman, Suhr, Drape and Knights.
- E. Strategic Planning Session Notes -**
A motion (Knights, Seggerman) to approve the Strategic Planning Session Notes dated October 28-29, 2013, as presented at this meeting was made and passed with a unanimous vote.

(8) Information Items –

- A. Energy Efficiency Annual Report -**
Curt Atkins presented the 2013 energy efficiency annual report.
- B. Community Involvement Committee Report -**
Jen Bloker presented the 2013 community involvement committee report.
- C. Outage Report -**
Mike Litterer presented the 2013 outage report.
- D. Professional Services Listing -**
Mike Litterer provided a listing of organizations that Waverly Light and Power utilizes for professional services.
- E. MEAN Update -**
Mike Litterer gave an update from the MEAN meeting he attended in January.
- F. Monthly Department Reports -**
Reports from Finance, Outreach and Education, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, and Distribution and Transmission were provided to Board members for review.

(9) Board Calendar

No discussion.

(10) Other Business

None.

(11) Closed Session –

A motion (Knights, Koenig) to move into closed session was made and passed unanimously with a roll call vote as follows: Knights, Koenig, Suhr, Seggerman and Drape.

A motion (Suhr, Koenig) to end the closed session and move into open session was made and passed unanimously with a roll call vote as follows: Suhr, Koenig, Knights, Seggerman and Drape.

(12) Adjournment

Chairman Drape adjourned the meeting.



Dated February 4, 2014

Chair



Dated February 4, 2014

Secretary